



LAKE COUNTY AGRICULTURAL SOCIETY MEETING MINUTES

DIRECTORS SIGN-IN SHEET

September 6, 2018

Mike Peplowski	D. Parker	Bob Adams
Joe Slansky	Bob Wilcox	S. Byram
Michelle Byram	Dwayne Wilcox	G. Adams
Steve Cook	Jersey Meeker	C. Wood

Caretaker: Dave Crawford

Concessions: _____

Auxiliary: _____

4-H Extension Rep: _____

Minutes: September 6, 2018

President Wade Crofoot called the meeting to order at 7:35 pm

VISITORS: No visitors were in attendance.

MINUTES: Mike Peplowski made a motion to approve the minutes of August 2, 2018. Joe Slansky seconded. All in favor and minutes were approved.

FINANCIAL REPORTS: Michelle Byram reported the financials for July 2018. Dave Wilcox made a motion to approve the financial report. Dick Parker seconded. All were in favor.

CORRESPONDENCE: Michelle Byram reported a thank you was received from Jo and Dwayne Bailey for the Mini Show that was held during fair. They complimented on how nice the show was.

OLD BUSINESS: Parade Costs: Bob Dawson reported that a letter that was sent to the City is included for review. There was no response back from the letter sent. The amount that was asked for was much more in comparison to what other venues pay to have security at their events. Bob suggested looking into getting another route. Other factors such as the length of the parade and the train tracks have also contributed to reconsidering the route. They will contact Painesville Township to see if this is a possibility. There are businesses and residents to consider with the change.

NEW BUSINESS: PEP Grant: Bob Dawson wrote a safety grant and we received \$500 for it. This will be used to replace breaker boxes in the back barns.

- Fair Income vs. Expenses: Bob Dawson reported that looking at the report, it turned out pretty good. There was a profit of \$69,898.17 based on the fair. Racing revenue is up due to the racino funds. Bob stated that everyone should be applauded for keeping the expenses down.

- Garage Sale: Dave Wilcox Jr. reported that over 100 outdoor and 16 indoor spaces are still open for the garage sale on Saturday, September 15th.

- Elections: Saturday, September 29th from 10:00 am – 2:00 pm. Wade Crofoot reported that help is needed in the form of judges and clerks.

- Audit Report: Bob Dawson reported we had our audit for 2016 and 2017. It has been stated by other fairs how they have problems with their audits, but until this year we have never experienced the issues. This year we experienced many issues with how the audit was conducted. No issues were reported against the fair. There was a management letter recommendation of: Rental Agreements are to be kept for each related transaction. There were three verbal recommendations: 1. Disaster recovery plan/offsite storage. This would be for backups of the computer to be taken offsite. Michelle stated the backup is now being taken off premises. 2. Secretary/Treasurer Training. Even though training is not required due to not having investments, an exemption needs to be maintained each year. Michelle stated she has received the exemption for 2018 and will annually renew it. 3. Timely adopt a budget. A budget should be approved before the first day of the fiscal year. Bob Dawson suggested a special meeting be held after Thanksgiving solely to adopt the budget.

Also mentioned was that in the Hinkle Report, Note 5; Risk Management, PEP be mentioned as being our property and casualty coverage.

- Convention: January 3 – 6, 2019. Wade Crofoot reported forms are to be completed and returned by November 1st.

- Gala Ticket: Dick Parker made a motion to purchase a Gala Ticket. Jerry Merhar seconded the motion. All were in favor and the motion passed.

- Calendars

COMMITTEES:

-**Advertising:** Publicity: Bob Dawson reported that the sponsorship this year was the biggest number ever.

-**Culinary-Farm-Dairy:** Dave Wilcox reported that the rain this year moved the baked goods auction indoors, where there isn't much room. Dave asked if the Entertainment Tent could be used for the auction next year.

- **Foundation:** Dick Parker reported the annual meeting for the Foundation was held prior to the Fair Board meeting.

-**Gates & Tickets:** Bob Dawson reported attendance was down but with the tickets going to \$10 this year, it helped the income.

-**Grounds:** Wade Crofoot reported concrete was poured to replace the Armory sidewalk in the front. Windows are being ordered for Barn 18. Wade said he will look into getting prices to paint the inside of the Fine Arts building. Ladies Auxiliary is interested in paying for the replacement lights in the Merchant building.

-**Rentals:** Jerry Merhar reported that leases are up to date. The Irish Festival has been taken care of. He still owes for electric.

-**Rings: Dunsailin & Plaisted:** Wade reported the Dunsailin ring is up for renewal for 2019.

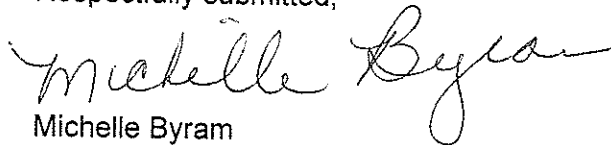
-**Voice of the Fair –** Jerry Merhar reported this was wonderful. Jerry also stated that Nelson was happy to receive a thank you from the fair.

4-H EXTENTION OFFICE REPRESENTATIVE: Lisa Siciliano-Miller reported the Advisors are working on a theme for the 2019 fair.

OTHER MATTERS: Dave Wilcox is getting married September 15th!

Cindy Woodman made a motion to pay bills and adjourn. Seconded by Joe Slansky, the motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Byram". The signature is written in black ink and is positioned to the right of the typed name.

Michelle Byram
Secretary

NEXT MEETING: Thursday, October 4th @ 7:30 p.m.