

### **ANNUAL MEETING - OCTOBER 6, 2016**

President Richard Parker following the temporary adjournment of the meeting held on Saturday, September 24, 2016 reopened the Annual Meeting, at which the Election of Directors took place.

**ELECTION RESULTS:** Secretary Michelle Byram reported that 15 members voted at the Director election. Elected to 3-year terms ending September 30, 2019 were: Jerry Merhar representing At Large West, James Slansky representing Concord, David Wilcox Jr. representing Kirtland, James Farrell representing Mentor, Wade Crofoot representing Perry and Richard Parker representing Willoughby.

Fair Board Director Bob Dawson administered the Oath of Office. Judy Parker and James Farrell notarized the Oaths of Office of the newly elected Directors.

**MINUTES:** Bob Dawson moved to suspend the reading of the minutes of the 2015 Annual Meeting. Seconded by Jerry Merhar, the motion passes.

**NEW BUSINESS:** No new business to report.

There being no further business, Joe Slansky made a motion that the Annual Meeting for 2016 be adjourned, seconded by Georgianne Adams. Motion carried and the meeting was adjourned.

### **REORGANIZATION MEETING - OCTOBER 6, 2016**

Richard Parker immediately following the adjournment of the Annual Meeting called the 2016-2017 Reorganization Meeting of the Lake County Agricultural Society to order.

Cindy Woodman nominated Richard Parker for President, seconded by Jerry Merhar. Mike Peplowski made a motion that the nominations for President be closed, seconded by Georgianne Adams. Jerry Merhar moved that Richard Parker be elected President by acclamation. The motion was seconded by Georgianne Adams and carried and Richard Parker was elected as President.

Bob Dawson nominated Joe Slansky for Vice-President, seconded by Mike Peplowski. Jerry Merhar then moved that the nominations for Vice-President be closed, and that Joe Slansky be elected by acclamation. Mike Peplowski seconded the motion. It was approved and Joe Slansky was elected for Vice-President.

Cindy Woodman made a motion to nominate Michelle Byram as Secretary-Treasurer, seconded by Georgianne Adams. Jerry Merhar made a motion that nominations for Secretary-Treasurer be closed and a unanimous ballot be cast for Michelle Byram as Secretary-Treasurer. Seconded by Cindy Woodman. This motion carried and Michelle Byram was elected as Secretary-Treasurer.

Mike Peplowski made a motion to adjourn the Reorganization Meeting, seconded by Georgianne Adams. Motion carried.



# LAKE COUNTY AGRICULTURAL SOCIETY MEETING MINUTES

## DIRECTORS SIGN-IN SHEET

October 6, 2016

<i>R. Parker</i>	<i>Jim Slansky</i>	<i>M. Adams</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>Cindy Wood</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>Wade Crofoot</i>	<i>Bob Dawson</i>	
<i>Marian McMahan</i> <small>Imbuer</small>	<i>[Signature]</i>	
<i>JEREMY HEJDAK</i>	<i>[Signature]</i>	
<i>Richard Parker</i>	<i>Jerry Merhar</i>	

Caretaker: *David Jensen* Concessions: \_\_\_\_\_

Auxiliary: *Judy Parker* 4-H Extension Rep: \_\_\_\_\_

### REGULAR MEETING - OCTOBER 6, 2016

Richard Parker called the meeting to order at 7:45 p.m.

**VISITORS:** Marian McMahan from the Tribune was introduced by Bob Dawson. Bob stated Marian is a Perry president and has a love for the fair and is attending because she know the Board will be formally requesting fair dates.

- Judy Parker, President of Ladies Auxiliary was also present.

**4-H EXTENTION OFFICE REPRESENTATIVE:** Lisa Siciliano-Miller reported that she has received the insurance request from the state and has submitted it to Jerry Merhar for review. Jerry stated it was tweaked very little. In summary, it will give insurance for 4-H to lease the grounds at no charge. It also names the Lake County Agricultural Society as additional insured. Jerry Merhar made a motion to accept the lease. Wade Crofoot seconded the motion. All were in favor.

-Lisa also reported that the Small Animal Committee met. They are doing a service project and collecting socks during the month of "Soctober". They also had several comments and concerns during fair regarding the small animals cages, care and buildings. Most issues were clarified by the Board after being addressed. Bob Dawson commented of the building improvements that have taken place with the roof and painting of the buildings. Bob also mentioned that the cost associated with fair of the Small Animals having their pens set up that is paid for by the Fair Board. This used to be done in exchange for having shows on the grounds. Lisa was unaware of this and asked for a compromise of fixing the cages in exchange for set up of displays.

**MINUTES:** Jerry Merhar made a motion that the meeting minutes of September 1, 2016, be approved. Motion was seconded by Joe Slansky. Motion carried.

**FINANCIAL REPORTS:** Michelle Byram reported there are no financials to report at this time.

**CORRESPONDENCE:** Michelle Byram reported that a thank you was received from Perry Historical Society for the donation to the Chinese auction.

-A thank you letter was received from the family of Marjorie Troy for the flowers.

- A thank you letter was received from Lisa Sicilliano-Miller for fair.

-A letter from a concerned citizen regarding the care of chinchillas that were exhibited during fair.

**OLD BUSINESS: Capital Grant:** Bob Dawson reported that all work has been completed and all bills have been paid. We are currently waiting on payment from the state.

- **Ladies Auxiliary Reverse Raffle:** Judy Parker reported the Reverse Raffle will be held on Saturday, October 22 in the 4-H building. Tickets are still available. There will be no Chinese auction, but instead every tenth number will receive a prize.

**NEW BUSINESS: Income/Expense Summary:** Bob Dawson reported on the profit and loss of the 2016 fair. The income and expenses are directly related to the fair. Directors did a good job at keeping the expenses down. Records show a \$63,000 profit.

-**Friends & Stake Holder Letter & list:** Bob Dawson reported a letter to concessionaire to see if they can work the new fair dates into their schedule, along with a response form to send back. Bob said that Cindy Woodman has been doing a lot of outreaching to the concessionaires. A letter to stakeholders will also be send out via email or mail. Please get your list to Michelle so they can be added to it.

-**Code Blue:** Michelle Byram reported that Royce Gregory would like to see if it would be possible to continue with the program again this year. Cindy Woodman made a motion to continue with the program. Jerry Merhar seconded. Discussion was had on issues that occurred last year with the program. Several incidents occurred where some of the people showed up at times when it was dark out and the building was not open yet and they went to the barn. This occurred when the people would go to the church first then to the 4-H building, walking back and forth between the buildings and seeing the barns. Bob suggested we table and discuss with Royce at the next meeting. Jerry Merhar seconded the motion. All were in favor and the motion was tabled.

-**Storage Help:** Dick Parker reported help with storage on October 22, 29 and November 5<sup>th</sup> will be needed from 9:00 am – 11:00 am. Jerry Merhar asked if we plan to follow through with measuring the vehicles this year. More help will be needed if so. Judy Parker suggested that Ladies Auxiliary help with the measuring of the vehicles.

-**Committee Sign Up:** Dick Parker would like these returned asap so that the committees can be formed.

-**Convention:** Michelle Byram reported that forms for the OFMA convention which will be held from January 5 – 8 are in the packet and would like them back before the next Fair Board Meeting.

-**Office Hours:** Bob Dawson reported that the hiring committee which consists of Mike, Jerry, Dick and himself have reviewed a request by Michelle to change office hours. Michelle has checked with other fairs in the District 5 & 9 and several have less hours than ours. The request of changing fair office hours from a four day, six hour week to a three day, eight hour day was received by Michelle. The office would be open Tuesday, Wednesday and Thursday, and still would maintain the 24 hours a week. The hours for fair would stay the same as in the past. Michelle would also be available if an issue arises on a day not scheduled to work. Dave Wilcox made a motion to accept the change of office hours. Wade Crofoot seconded the request. All were in favor, with Sam Taylor abstaining from voting. Motion passed.

- **Fair Date Request:** Jerry Merhar questioned if there would be an issue with the dates being approved. Bob Dawson said he saw no issues with the new fair dates. Bob Dawson made a motion to request to approved the 2017 fair dates of July 25 – 30. Mike Peplowski seconded the motion. Motion carried.

-**Fair Funds Request:** Bob Dawson made a motion to request fair funds. Joe Slansky seconded the motion. All were in favor.

#### **COMMITTEES:**

-**4H Livestock:** Wade Crofoot reported the checkbook was available to livestock by September 1<sup>st</sup>. Checks were given to advisors on September 22<sup>nd</sup>. Some advisors do not give checks to the children until they write their thank you letters. Dick Ingalls said he could cut out one week from the time. Lisa stated that 30 days is a reasonable expectation. Lisa stated the checks will be out 30 days from the date of the sale.

-**Concessions:** Chairman Bob Dawson advised the board of a situation with a T-shirt vendor at the fair. The vendor "drug up" (took his merchandise and walked off) Thursday evening of the fair and did not return. Beginning the following day he started calling and first requesting, then demanding a refund. It has never been the fair's policy to make refunds under these conditions when the fair is unable to replace the vendor and revenue. Since the fair, the vendor has made multiple threats to sue the fair board on unrelated grounds. These threats have been reported to our insurance carrier. The vendor has also levied personal threats on the concession manager and the board president which have been reported to the proper authorities.

-**Garage Sale:** A total of \$13,000 has been received for 2016 Garage Sales. Dave Wilcox said there were some complaints on the price increase.

-**Saddle Horse:** Cindy Woodman reported there was a concern since policy is that horses can't ship in or out during fair. This would be an issue with those going to State Fair, since our fair will be during the State Fair. Cindy Woodman made a motion to allow Saddle Horse that participates at Ohio State Fair during the Lake County Fair be given exception to go to the State Fair and then come back to the Lake County Fair. Wade Crofoot seconded the motion. All were in favor.

**OTHER MATTERS:** No other matters to report.

Bob Dawson made a motion to pay bills and adjourn. Seconded by Georgianne Adams, the motion passed and the meeting was adjourned.

Respectfully submitted,



Michelle Byram  
Secretary

**NEXT MEETING: Thursday, November 3, 2016 @ 7:30 p.m.**