



# LAKE COUNTY AGRICULTURAL SOCIETY MEETING MINUTES

## DIRECTORS SIGN-IN SHEET

April 4, 2019

<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Wade Crofoot	Doc Dawson	
Wade Crofoot	S. O'Neil	
Jerry Merhar	C. Woodcock	
Jim Byram	Col. [Signature]	
Jerry Merhar	M. Adams	
	Blair [Signature]	

Caretaker: *Doris Benson*

Concessions: \_\_\_\_\_

Auxiliary: \_\_\_\_\_

4-H Extension Rep: *[Signature]*

### Minutes: April 4, 2019

President Wade Crofoot called the meeting to order at 7:30 pm

**VISITORS:** There were no visitors in attendance.

**MINUTES:** Joe Slansky made a motion to approve the minutes for March 7, 2019. Georgianne Adams seconded. All in favor and minutes were approved.

**FINANCIAL REPORTS:** Accounts receivable report: Michelle Byram reported on the March 2019 financial. Dave Wilcox made a motion to approve the financial report. Jerry Merhar seconded. All were in favor.

**CORRESPONDENCE:** Wickliffe Public Library sent a thank you for the donation of 4 courtesy passes for their summer reading program.

**OLD BUSINESS: 2019 Roof Request:** Wade Crofoot reported the work is still scheduled to begin once payment is received. The past two years we have received the payment in May.

- **PY19 CDBG:** Wade reported there is a mandatory meeting on Monday, April 15 that he and Bob Dawson will attend.

- **District 5 & 9 Meeting:** The meeting will be on Sunday, April 14<sup>th</sup>.

- **Premium Book Changes:** Michelle reported that changes are due in.

- **Membership:** Wade reported all Directors should have their memberships purchased.

**NEW BUSINESS: Storage Take Out:** Storage Take Out is Saturday, April 13 starting around 8:30 am. Dave will need help if you are available.

- **Ladies Auxiliary Reverse Raffle Donations:** Michelle reported that Ladies Auxiliary are accepting donations for the Reverse Raffle.

- **VIP Passes:** Wade reported that VIP passes are being distributed this evening for Directors.

- **Website Security and Media Crisis Management Plan:** Michelle reported that we have gone ahead with the Web Security that has a SSL certificate that allows us to deliver the website via an encrypted connection. It adds a level of security for us and the visitors. Anyone processing money through a website has to have this. We do not process money but search engines will distract visitors from sites not having the certificate. The cost is \$300 for 2 years and \$100 each year after.

The Media Crisis Management Plan provides us the ability to put the website into maintenance mode if something were to happen and we would like to give a special page to the site to put information on. This takes the site into plugin. The price is \$500-\$600 to set up and a \$30 annual license fee. Cindy Wooman made a motion to proceed with the Plugin for the website. Joe Slansky seconded the motion. All were in favor with Bob Dawson abstaining.

#### **COMMITTEES:**

-**Advertising:** Publicity: Bob Dawson reported that sponsorship is going good. The Great Garage Sale will be advertising on the digital billboard.

-**Culinary-Farm-Dairy:** Dave Wilcox reported they are still looking into a fan for the building.

-**Decorations:** Ladies Auxiliary President Judy Parker

-**Dogs:** Wade Crofoot

-**Entertainment:** Joe Slansky

- **Fair Queen:** Michelle reported that applications are now available for the Fair Queen and notices have been sent to advisors and the papers.

-**Gates & Tickets:** Michelle reported that we are in need of someone to run the Front Service Gate during fair.

-**Grounds:** Wade Crofoot reported we received two quotes for the painting of the Fine Arts Building. Both are capable of doing the work, with one significantly less than the other. They would like to start right after storage comes out.

-**Saddle Horse:** Cindy Woodman reported that at the Saddle Horse meeting she was reminded that we agreed to maintain the ring by dragging it at least once a week after winter.

-**Police-Safety-First Aid:** Bob Dawson reported that 4-H had training how to prepare for an emergency. The topic was brought up on how an emergency is relayed to 4-H during fair. Bob stated that there is a policy that is updated each year with the sheriff and fire chief. Lisa stated she has a communication policy with all committees and advisors. Cindy stated there is a list of phone numbers to communicate with and Lisa should be added to the list. It was discussed that Lisa be involved in the meeting that is held with the sheriff and fire chief regarding fair safety so she can know what the plan is to relay to 4-H.

-**Rings: Dunsailin & Plaisted:** Michelle reported notices for renewal of the Dunsailin Ring have been sent out. Michelle sent to some new people and has received a few new purchases.

**4-H EXTENTION OFFICE REPRESENTATIVE:** Lisa Siciliano-Miller

#### **OTHER MATTERS: HAPPY EASTER!**

Cindy Woodman made a motion to pay bills and adjourn. Seconded by Georgianne Adams, the motion passed.

Respectfully submitted,

*Michelle Byram*

Michelle Byram  
Secretary

**NEXT MEETING: Thursday, May 2<sup>nd</sup> @ 7:30 p.m.**